



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday November 13, 2012, 7:00 p.m.**

**MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 7:00 p.m.**

**Members present:** D. Dunville, R. Hardin, W. Kladder, P. Scott, E. Takayama, L. Wikle, F. Zarafonitis  
**Members excused:** None  
**Staff present:** S. Vreeland, Township Manager/Recording Secretary  
J. Jocks, Township Counsel  
J. Iacoangeli, Consulting Planner

- A. STUDY SESSION:** None
- B. LIMITED PUBLIC COMMENT:** None
- C. APPROVAL OF AGENDA:** Motion by Dunville, support by Wikle to approve the agenda as presented. Motion carried unanimously.
- D. INQUIRY AS TO CONFLICTS OF INTEREST:** None noted.
- E. CONSENT CALENDAR:** Motion by Hardin, support by Takayama to accept the Consent Calendar as presented, including:

**RECEIVE AND FILE:**

- 1. [Treasurer's Report](#) as of September 2012
- 2. [Clerk's Report](#) as of 11/07/12
- 3. Draft Unapproved Meeting Minutes:
  - a. Planning Commission [10/29/12](#)
- 4. [Parks and Maintenance Report](#) – Tom Henkel
- 5. [The Metro Insider Newsletter October 2012](#)
- 6. [Planning, Zoning & Administrative Activity Report](#)
- 7. [2013 Health Insurance Renewal Information](#)
- 8. [Northflight Statistics – 09/2012](#)
- 9. [YTD Budget Update](#)

**ACTION – Consider approval:**

- 10. Township Board meeting minutes of [10/02/12](#)
- 11. [Accounts Payable](#) of \$724,889.30 through 11/07/12 (recommend approval: Dunville)
- 12. [2/17/13 Winter Wowfest Fireworks Display Permit](#)

**Motion carried by unanimous roll call vote.**

**F. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**G. REPORTS:**

- 1. [Sheriff's Report](#) – Mike Matteucci and Introduction of New CPO [Jason Roelofs](#): In October there were 11 traffic accidents, 3 with injuries and 8 causing property damage. There were 200 total calls for service, including 35 criminal complaints. Deputy Matteucci has been promoted to Detective and is leaving his township post. He has been here for 5 years and has enjoyed it, particularly working in the community where he lives. He has met many great people and learned a lot, and thanked the township for all it has done for him. Kladder expressed the township's appreciation for Deputy Matteucci's service and wished him well in his new assignment.

Deputy Jason Roelofs will be Acme's new CPO starting Monday. He has many years of service, including as school liaison and as Peninsula Township CPO. He is a Grand Traverse County native.

2. [County Commissioner's Report](#) – **Larry Inman**: received and filed.
3. [MESA Fire Statistics – November 2012](#): received and filed.

#### **H. SPECIAL PRESENTATIONS/DISCUSSIONS:**

1. [Final Presentation & Acceptance of Shoreline District Placemaking Plan](#): Consulting Planner John Iacoangeli presented the final plan document. Similar presentations were made to the board when the first draft was complete, and also to the Grand Vision Growth & Investment Network which provided part of the grant funding for the project. He stressed the connection between good placemaking and community building, and economic development and job creation. The plan demonstrates a future new road connection south of and parallel to M-72 East through several key areas that already hold development approvals. To be ready to implement the plan in full, consensus must be built and maintained, funding must be identified, and township land use policies and regulations must be modified.

Kladder appreciated the layout of the physical document, which puts 11" x 17" maps opposite pages that describe them.

**Motion by Wikle, support by Dunville to accept the Shoreline District Placemaking Plan as presented.**

Hardin noted that this is not just an acceptance of a presentation, but also acceptance of the plan itself. He does not want to see it become another report that just sits on a shelf.

**Motion carried unanimously.**

2. [Eagle Scout presentation by Ian Cummings](#): Mr. Cummings reported that through his project all three information kiosks in Yuba Creek Natural area were re-stained and the areas around them and a donor recognition stone were weeded. He has reprinted some signs to be placed in the kiosks to replace deteriorated copies. At the Bennett Road entrance there was a significant amount of clearing done to make the entranceway more inviting and the signage more visible from the parking area. He thanked Takayama for offering to donate materials, although they ended up purchasing their own due to time constraints. Pizza served as an effective motivational tool for the workforce. Mr. Cummings asked the Board to approve the project, which he feels went well and provided a challenge to his leadership skills. He feels the work product was of good quality.

Kladder was impressed by how the project planning process was described in the final report, and congratulated Mr. Cummings.

**Motion by Zarafonitis, support by Hardin to accept Mr. Cummings' Eagle Scout Project as presented. Motion carried unanimously.**

#### **I. CORRESPONDENCE:**

1. [MESA Request to use Sun n' Sand building for training prior to deconstruction](#): Scott questioned the need to break through doors and walls as part of the training, and how it will be coordinated so that the building does not stand with holes in it for a long period of time prior to final deconstruction. Wikle observed that the letter includes a promise "to secure the building after training events to avoid unauthorized access." Kladder will do his best to coordinate with the Conservancy.

**Motion by Zarafonitis, support by Scott to approve use of the former Sun n' Sand Motel for fire department training. Motion carried unanimously.**

**J. PUBLIC HEARINGS:** None.

**K. NEW BUSINESS:**

1. Consider [proposed new private road name](#) in the Grand Traverse Town Center: Wikle felt that the name was “boring” and should not be approved. Dunville and Zarafonitis felt it expresses the intent of the area.

**Motion by Zarafonitis, support by Scott to approve the private road name “Town Center Drive.” Motion carried unanimously.**

2. [Farmland Specialist Contract](#) with GT Regional Land Conservancy:

**Motion by Scott, support by Dunville to approve the Farmland Specialist Contract as presented. Motion carried by unanimous roll call vote.**

**L. OLD BUSINESS:**

1. Change to [Shoreline Preservation MOU](#) with GT Regional Land Conservancy: After the MOU was approved at the October meeting, Kladder and Vreeland spoke with Conservancy Associate Director Megan Olds. She expressed that the Conservancy is hoping to raise \$250,000 to form the corpus of an endowment fund for Acme Township parkland. Only the interest generated by this fund will be accessible for parks projects, and it won't go very far. She advocated for having the MOU specify that the fund be used only for Bayside Park rather than all township parks.

**Motion by Wikle, support by Takayama that Acme Township approve the memorandum of understanding between the township and the GT Regional Land Conservancy for Phase III of the shoreline park as amended to restrict use of endowment fund proceeds to Bayside Park.**

Scott suggested that to meet everyone's understanding all acquisitions in this area be considered.

**Motion carried by unanimous roll call vote.**

2. [Beckett & Raeder Evaluation and Contract](#) Vreeland summarized the contents of the memo.

**Motion by Zarafonitis, support by Dunville that the township continue the planning services contract with Beckett & Raeder dated April 26, 2012 through April 2013. Motion carried by unanimous roll call vote.**

3. [Sewage Treatment Plant Capacity Lease Update](#): Acme Township owns 7.71% of the capacity of the city's sewage treatment plant, and we share in the lease of some additional capacity with three other townships. Originally 10% of the plant capacity was leased, with 2% of the capacity lease to expire in 2009 and the remaining 8% to expire in 2014. In 2009 when the partial expiration was due, the city opened negotiations to try to keep all 10% of the capacity leased to the townships. At that time township staff did a rough estimate of the possible number of sewer benefits needed for buildout of the township's sewer service district. Acme's current sewer flows have never come close to or exceeded the amount of capacity it owns, and it appeared that additional buildout would still yield a similar result.

On one hand, leasing more than we need may not make sense. For every 1% of capacity leased there are expenses of about \$25,000. On the other hand, while we believe our current

owned capacity is sufficient for our foreseeable needs, leasing additional capacity provides some insurance that we will have the capacity to serve our growth needs without having to embark on building a second plant. Kladder and incoming Supervisor Jay Zollinger have been attending meetings and studying this question closely in collaboration with the other involved townships. More negotiation will be needed to arrive at an appropriate final solution. Keeping the leased capacity as insurance seems to make sense in some form.

4. **Septage Treatment Special Assessment Update:** The Board of Public Works attempted to hold a public hearing on the question of a special assessment to support the septage treatment facility. The room was filled to capacity and there were many more people waiting in the stairwell and out into the parking lot, so not everyone who wanted to attend could enter. The public hearing was therefore tabled. The previous evening there had been an educational session that was also well attended. The dialogue there indicated that the general public would prefer to have the rates for accepting septage at the plan raised over the imposition of a special assessment. There has been significant discussion about septage leaving the county, and one potential way to address this could be contracting districts in the county to one or more haulers to serve either exclusively or as a preferred hauler, similar to the single-hauler residential garbage contracts. A business plan is being prepared for discussion at an upcoming meeting, which would be the latest in a series of business plans developed over the years. Another option would be for billing for individually-contracted septage hauling, which is currently done by the hauler, to be done in the future by the DPW. This might require another 1.5 FTEs, which does represent increased costs when every attempt is being made to decrease costs. The Board of Public Works is also looking at ways to get more accurate data on the number and location of septic tanks in the county.

Until there is resolution of this issue, Acme's share of bond payments will continue to need to come from our General Fund.

**M. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

Noelle Knopf, East Bay Township resident, noted hearing that the new transportation route parallel to M-72 between the shoreline and the Grand Traverse Town Center is key to the success of placemaking project implementation. It would seem that then the GTTC should be included in the placemaking project, and that if the township obtains grants and loans to implement the project some of any such funds generated should go to their project as well.

As to the sewage treatment plant capacity, Ms. Knopf asked if the township setting aside money to upgrade existing main lines and pump stations to handle increasing flows.

Pat Salathiel, Five Mile Road, thanked Mr. Iacoangeli for the Placemaking Plan, and the whole Board for everything that they have accomplished, especially relative to the shoreline preservation project. She expressed hope that the new administration will move forward with placemaking, and that the township is on the brink of a new leap forward in the future.

Takayama, Zarafonitis, and Dunville stated that it has been a pleasure serving the township with their fellow Board members. Kladder had felt he knew the community well before he took office, but found he learned so much more as he served. The community is full of passionate citizens, and he also has enjoyed working with everyone.

**Meeting adjourned at 8:25 p.m.**